Students are encouraged to use this form to consult with their certificate advisor, plan for both which courses to take and for completing all certificate requirements. Students are expected to finalize this form with their certificate advisor and attach a copy of their unofficial transcript during the final semester of their senior year: no later than **November1** for fall/January graduates, and **April 1** for spring/May graduates.
More information about certificate program requirements can be found at [www.fivecolleges.edu/sustain/fcss\_certifcate](https://www.fivecolleges.edu/sustain/fcss_certifcate)
Courses recommended for the certificate are listed at the program website: [www.fivecolleges.edu/sustain/courses](https://www.fivecolleges.edu/sustain/courses)

|  |  |
| --- | --- |
| Student Name (as it would appear on the certificate):Click or tap here to enter text. | Institution:Click or tap here to enter text. |
| Student ID number:Click or tap here to enter text. | Expected date of graduation (month and year):Click or tap here to enter text. |
| Campus Email: Click or tap here to enter text. | Major, Minor or concentration:Click or tap here to enter text. |
| Permanent Email (best way to contact you after graduation):Click or tap here to enter text. | Sustainability Studies Program Advisor Name (print):Click or tap here to enter text. |
| Phone: Click or tap here to enter text. |
| Permanent Address (certificates are mailed to the address provided in July of the year the certificate is approved):Click or tap here to enter text. |

To be completed by the Advisor:
The aforementioned student has completed all of the certificate requirements. I recommend to the Five College Sustainability Studies Certificate Committee that this student be awarded the certificate.Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Submitted to Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
The Sustainability StudiesCommittee reviewed this form and agreed to award the certificate on this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For the Sustainability Studies Certificate, a minimum of seven courses are required.
At least five of the courses must be above the introductory level, and two of those five must be at the advanced level.

I: Core courses: All students are required to complete three core courses, one from each of the following areas: (1) Environmental Sustainability; (2) Sustainable Economics and Politics; and (3) Sustainable Society and Culture. (See the Five College Sustainability Studies website for approved courses - <https://www.fivecolleges.edu/sustain>). The core courses are intended to expose students to the interconnectedness and significance of economic, environmental, and social aspects of sustainability.

List 3 core courses:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Institution | Course title | Course number | Course level\* | Term taken | Instructor | Grade Pending? (Y/N) | Grade B or Better (Y/N) |
|   | Environmental Sustainability:  |   |   |   |   |   |   |
|   | Sustainable Economics and Politics:  |   |   |   |   |   |   |
|   | Sustainable Society and Culture:  |   |   |   |   |   |   |

\*Course level: Intro, Intermediate, or Advanced

One of the above core courses may also be counted toward fulfillment of the concentration requirement (list such a course again below).
Please attach the course catalog description and write your own justification for why this course satisfies the spirit of the concentration requirement.

II: Concentration Area Courses: Students must choose one area of concentration from the following five areas of study: 1) Agriculture and Food Systems, 2) Energy, Climate, and Water, 3) Culture, History, and Representation, 4) Politics and Policy, and 5) Green Infrastructure, Design, and Technology (see the Sustainability Studies website for descriptions of the concentration areas and approved courses). Students will take at least 3 courses within their declared concentration area (at least one must be at the advanced level) and one other course chosen from a *different* concentration area.

Identify your chosen concentration area (circle one):

* Agriculture and Food Systems
* Energy Systems, Climate, and Water
* Green Infrastructure, Design, and Technology
* Politics and Policy
* Culture, History, and Representation

II: List the 3 courses within your declared concentration area:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Institution | Course title | Course number | Course level\* | Term taken | Instructor | Grade Pending? (Y/N) | Grade B or Better (Y/N) |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |

\*Course level: Intro, Intermediate, or Advanced.

Please attach the course catalog description and write your own justification for how each course fits within your chosen concentration area.

III: List 1 course outside of your declared concentration area:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Institution | Course title | Course number | Course level\* | Term taken | Instructor | Grade Pending? (Y/N) | Grade B or Better? (Y/N) |
|   |   |   |   |   |   |   |   |

Please attach the course catalog description and write your own justification for how this course fits as “outside” your chosen concentration area.

IV: At least two of your courses must be at the advanced level.
 List these courses here and justify how the work you did in these courses qualifies as “advanced level.”

Enter Course 1

Course 1, Justification

Enter Course 2

Course 2, Justification

Courses Summary

* Do you have at least 5 courses above the introductory level?

5 Courses? (y/n)

* Do you have at least two advanced courses?

2 Courses? (y/n)

Experiential Component

Describe how you have engaged actively with a contemporary “real world” problem

(through an internship, thesis, Division III project, independent study, or advanced study)

Enter text here.

Describe your participation in a capstone symposium or senior level presentation of your work. In particular, address the ways in which your project addressed the core three areas of sustainability and their linkages.

Enter text here.

Describe which Five College events related to sustainability studies that you have participated in, your role(s) in each event, and how this contributed to your course of study for this certificate.

Enter text here.

Instructions to the program advisor for submitting certificate completion documents:

1. Meet with the student to review requirements and ensure form is completed accurately. Verify that minimum grade requirement has been met (indicate with a “yes” or “no”). Clearly mark any courses for which the grade is pending (in progress at the time the documents are submitted). Any pending grades are normally verified after the documents are submitted for processing.
 Note: In order to protect the student’s privacy, please do not include specific grades on this form. Do not email student’s grades or
 transcripts, as electronic communications are not considered sufficiently secure.
2. Sign and date the form to indicate the advisor’s recommendation of this student for the certificate award.
3. Submit the form **with a copy of the student’s (unofficial) transcript** to the Five College program Committee or Council overseeing the certificate for final review.
4. If the Five College program Committee or Council agrees to award the certificate to the student, the documents should be submitted to **fcacademics@fivecolleges.edu** for final processing by **December 15** for fall graduates and by **April 30** for spring graduates. **Please remove the student’s transcript before submitting this form to Five College staff (to protect student’s privacy).**
5. After graduation the certificate award will be noted on the student’s transcript by the appropriate campus registrar.